



East Preston Islamic College

**ELECTRONIC
COMMUNICATIONS
POLICY**

1. PURPOSE

4. **PRINCIPLES**

Electronic communication facilities such as telephones, Internet and E-mail are College resources provided for the purpose of assisting College staff in the proper discharge and performance of their functions and duties.

College staff must be efficient, economical and ethical in their use and management of College resources.

All rules that apply to use and access of electronic communication facilities throughout this Policy apply equally to facilities owned or operated by the College.

read or attempt to determine other people's passwords;

breach computer or network security measures; or

monitor electronic files or communications of others except by explicit direction from the Principal, Vice Principal or Business Manager.

College staff and students are required to disclose their East Preston Islamic College password/

representing personal opinions as those of the College; and
use contrary to any legislation or any College Policy.

The use of East Preston Islamic College's

distributing software which is inconsistent with any vendor's licence agreement; and
unauthorised accessing of data or attempt to breach any security measures on the

